



# Department of ADMINISTRATIVE SERVICES Job Postings



**DEPARTMENT OF TRANSPORTATION  
JOB OPPORTUNITY  
Transportation Maintenance Crew Leader (Highway)  
Bureau of Highway Operations**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on Current Examination List or Lateral Transfer  
**Location:** District 3 – Westport Maintenance Facility, Westport, CT  
**Job Posting No:** PN# 30319  
**Hours:** 37.5 hours per week, Monday – Friday, 8 am – 4pm  
**Salary:** \$55,361 - \$70,892 annually  
**Posting Date:** May 13, 2016  
**Closing Date:** **May 27, 2016**

**Eligibility Requirement:** The Connecticut Department of Transportation currently has a Transportation Maintenance Crew Leader (Highway) position opportunity available in the Bureau of Highway Operations, District 3, Westport Maintenance Facility, Westport, CT. In order to be considered for this position, candidates must have applied for and passed the Transportation Maintenance Crew Leader (Highway) exam and be on the current certification list promulgated by the Department of Administrative Service for his classification or current employees who have attained permanent status in this class may apply for lateral transfer.

**Knowledge, Skills and Abilities:** Knowledge of materials, equipment and approved methods of surface treatment, surface and shoulder betterments, concrete work, guide rail construction, drainage construction and maintenance; knowledge of approved methods of filling joints, patching, snow removal and sanding ice; erosion control; ability to make minor bridge repairs; interpersonal skills; oral and written communication skills; ability to utilize computer software; some supervisory ability.

**General Experience:** Two (2) years of skilled experience in the maintenance and repair of highways.

**Note:** For State Employees the General Experience will be interpreted at the level of Transportation Maintainer 2.

**Special Requirements:** Incumbents in this class may be required by the appointing authority to possess and retain appropriate current licenses, permits and/or certifications. Incumbents in this class will be required to accept assignment to emergency duties including snow and ice removal as required.

**Physical Requirements:**

1. Incumbents in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity, and must maintain such physical fitness as to be able to perform the duties.
2. A physical examination may be required.

**Working Conditions:** Incumbents in this class may be exposed to extremes of weather conditions, to frequent lifting of heavy weights, to highly dangerous road and traffic conditions, including exposure to heights when working on bridges, to poison ivy, insect bites and allergy irritants during summer months, and to loud and potentially dangerous machinery.

**Note:** The filling of these positions will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a completed application for Examination or Employment (CT-HR12). State employees must also submit copies of their last two service ratings. **Send no later than 4:00 p.m. on May 27, 2016** to:

Maureen Miller, Administrative Assistant  
DOT  
140 Pond Lily Avenue  
New Haven, CT 06515  
Fax: (203) 389-3052  
Maureen.Miller@ct.gov

**Application forms are available at the Department of Administrative Services website.** Applications must be postmarked no later than the closing date indicated above. Incomplete applications where required documentation, as indicated above, is not submitted will not be considered for this position. **The results of this interview process may be used to fill future Transportation Maintenance Crew Leader (Highway) positions that become available in District 3 for a period not to exceed twelve (12) months from the date of the interview or until the current Transportation Maintenance Crew Leader (Highway) examination list expires, whichever comes first.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.